

**Castle Hayne Elementary
School Improvement Team Meeting**

Date: 9/27/17

Time: 3:00

In Attendance: Mueses, Linkner, Mehalko, Graham, Litzinger, Casha, McAlarney, Roberson, Highsmith, Scott, Charles, Czombos, Robbins, Herstine, Eamma

Agenda Item	Details	Discussion Notes	Action Items
Introductions 10 min	Staff members Welcome to our 3 Parent Reps: April Hartley Summer Mehalko Jessica Haynes		
Title I Funds	Not received yet	Have a preliminary plan but will firm up those plans when the money comes through	
Revise SIP goals and strategies 45 minutes Completed in teams	Teams: ELA- Herstine, Litzinger, Roberson, Czombos, Parent Rep Math- Graham, McAlarney, Eamma, Voetsch, Parent Rep Science- done by Foehl and Pattison Safe Schools & Parent Involvement Policy- Corvino, Scott, Robbins, Parent Rep/Mueses Title I- Highsmith, Charles, Linkner, Parent Rep/Mueses		Linkner to enter SIP goals into doctracking Will print and share with teams for final edits
Next Meeting Dates and Purpose	Feb 21 Review MOY data and how we are progressing toward the goals in our SIP June 6 Review EOY data and how we met our SIP goals		

Castle Hayne Elementary: Title I Family Involvement Events

Date	Time	Event	Description
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AUGUST	8/21	Solar Eclipse Party	Families are invited to join the STEAM specialist
	8/23	Open House 5:00-7:00	Families come CHES to "Meet-the-Teacher" and tour the school
SEPTEMBER	9/21	Title I PTA mtg and Curriculum Night 5:00-7:00	Parents are informed of CHES being a Title I school; Vote for Parent Representatives on the School Improvement Team; enjoy dinner together; visit their child's classroom to learn about grade level curriculum- 2 sessions will be offered
OCTOBER	10/5	Watch DOGS and Mighty MOMS Kickoff Book Fair	Parents wishing to volunteer during the school day will have dinner and an informational meeting and sign up based on their availability
	10/25	McTeacher's Night	Staff members work the cash registers and food line at McDonald's while families enjoy dinner
NOVEMBER	11/3	Fall Fest 4:30-6:30	CHES community enjoys games and fellowship after school together
	11/16	K-2 Thanksgiving Feast Revised lunch schedule?	Families join their K-2 child for lunch in the cafeteria
DECEMBER	Friday, 12/1 or 12/8	Undecided	
	12/5	CHES night at Islands on Market St	Families eat together to raise funds for CHES
	12/14	3-5 Winter Feast Revised lunch schedule?	Families join their 3-5 child for lunch in the cafeteria
JANUARY	1/16	Boosterthon Pep Rally	This pep rally motivates students to help reach a common goal for the school. Last year the focus was on purchasing a shade structure for the playground.
	1/25	Boosterthon Fun Run	Students run laps to help with fundraising for something they will directly benefit from in the school.
FEBRUARY	2/9	Daddy Daughter Dance	Dads/father figures and daughters enjoy time together
	2/22	Cultural Night	Families, Community Members, and Classrooms celebrate cultural diversity with interactive booths, presentations, and crafts
MARCH	3/15	Book Fair and Literacy Night	Parents can access the Book Fair and also learn about their child's literacy instruction through classroom visits.
	3/ TBD	Mother/Son Bowling	Moms and sons enjoy some time together bowling with other moms and sons.
APRIL	4/12	Science Night	Duke Energy Science Night stations are set up for students and families to explore Science, Technology, Engineering, and Math
MAY	5/ Scheduled by PE Teacher; TBD	Fun Day	Movement and team building stations are set up on the playground for CHES students